外國人居留證明申請表

APPLICATION FORM FOR ALIEN RESIDENCY RECORD

編號：

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| 姓名  Full Name  (Print in Capitals) | Surname Given name | | | | |
| 出生日期  Date of birth | ／ 　　／ | 性別  Sex | □M  □F | 統一證號  ID No. |  |
| 國籍  Nationality |  | | | 護照號碼  Passport No. |  |
| 來臺住址  Address in Taiwan |  | | | | |
| 是否加註英文住址？□是 □否  Do you need the address translated in English?　 □YES □NO | | | | |
| 申請用途  Purpose of application | □歸化/Naturalization  □就學/Study（請確認須否加註「居留地址及遷徙紀錄」）  □應聘/Employment  □其他/Other (please specify)\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | 主管 |
|  |
| 申請證明期間  Request period of residency record | 自 / From / / (yyyy/mm/dd)  至 / To / / (yyyy/mm/dd) | | | |
| 承辦人員 |
| 備 考  Remarks |  | | | |  |

申請人簽名：

Signature of applicant：

玆委託： 代辦上述申請項目。

I hereby authorize to make the aforesaid applicaton

受託人簽名； 身分證號： 聯絡電話：

Signature of agent ID No.： Tel No.：

申請須知/Note:

1. 應備文件/Documents required:
   1. 申請書一份。An application form.
   2. 申請人護照或外僑居留證(驗正本收影本)。  
       ◆One photocopy of the Applicants’ PASSPORT or ALIEN RESIDENT CERTIFICATE.
2. 工本費：新臺幣100元。  
   Application fee: NT＄100
3. 作業時間：2天。

Processing period: two days.

1. 注意事項：本申請表應向申請人目前或最後居住地所屬內政部移民署各縣市服務站申請。  
   Notes: The applicant is required to go to the National Immigration Agency local Service Center Ministry of the Interior of his/her present or latest residence address to submit this application.