



Ministry of the Interior  
National Immigration Agency  
Republic of China (Taiwan)



[NIA Approval Letter: Immigrant]

Our Ref: Approval No. 0709/NIA-21  
Your Ref: LABA  
Date: 6<sup>th</sup> March, 2021

Re: [LABA ARCHITECTURAL SUPERVISOR]

NIA Approval Letter – Application under Work Visa

Thank you for your application for leave to remain in Republic of China (Taiwan) under Work Visa within the Immigration Department rules for Three Years filed in by your employers (Dong Yuan Construction Engineering Company Limited), we wish to officially inform you that application has been granted and as such we are issuing this NIA Approval Letter as a proof that your Employer's will be issued with your Work Visa only after you have successfully completed the Alien Professional Assessment Scheme / Endorsement of the Ministry of Labor on your Job Offer Document is.

[OPTION 1: CONDITIONS – NO EMPLOYER INTERFERENCE]

Employer interference of any form (fee payment, bribery, lobbying, falsification, influencing process etc.) is banned in the Alien Professional Assessment Scheme; be informed that your application will be automatically cancelled if the Government approved Immigration Attorney (Yi Ming Law Office) reports Employer involvement.

[OPTION 2: CONDITIONS – NO RECOURSE TO PUBLIC FUNDS, AND WORK IN YOUR AREA OF SPECIALIZATION ACCEPTED]

Please note that the endorsement includes the following conditions:

- You do not have recourse to public funds; and,
- You are not allowed to undertake employment outside your area of specialization, as we are fully aware of your capabilities which also meet our standards.

[OPTION 3: REQUIREMENTS FOR WORK VISA | SKILLED PROFESSIONALS GENERAL CATEGORY]

You must immediately register with the Ministry of Labor to complete your Alien Professional Assessment Scheme before we can issue out your Work / Dependent Visa i.e. Residence and Work Permit / Visa / Family Resident Permit. You must register within Ten (10) working days from the date of receipt of your NIA Approval Letter; this NIA Approval Letter will be withdrawn if you fail to register with the Ministry of Labor within this stipulated time. On securing your Skilled Alien Accreditation Certificate / Card, issue the scan copies of the below documents to your Employer's to enable we process your Work / Dependent i.e. Residence and Work Permit / Visa / Family Resident Permit

- Data page of valid passport
- Colour Passport Photograph
- Passport photograph and data page of valid passport of family members relocating with you.
- Skilled Alien Accreditation Certificate / Card
- Signed Contract of Employment
- Medical report
- Scan copy of your Academic and Professional Credentials

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[OPTION 4: NOTIFY THE IMMIGRATION SPECIALIST OF THE DURATION OF APPLICATION]

You must now notify the Government contracted Immigrations Attorney (Yi Ming Law Office) assisting you register with the Ministry of Labor that you have nothing but Ten (10) working days from the day of receipt of this NIA Approval Letter to secure your Skilled Alien Accreditation Certificate / Card else we shall withdraw this NIA Approval Letter with immediate effect and your Job Offer will be terminated.

[OPTION 5: PROCEDURES FOR ISSUING WORK / DEPENDENT VISA]

- By Law, your Employer's application for your Work / Dependent Visa i.e. Residence and Work Permit / Visa / Family Resident Permit will not be processed until you have successfully completed the Alien Professional Assessment Scheme and secured the endorsement of the Ministry of Labor on your Job Offer Document; the major requirement of your Work / Dependent Visa i.e. Residence and Work Permit / Visa / Family Resident Permit is the Alien Professional Assessment Scheme duly completed by the incoming Employee. You will only be eligible to receive your Work / Dependent Visa i.e. Residence and Work Permit / Visa / Family Resident Permit from your Employer's only if you complete up the mandatory Alien Professional Assessment Scheme.
- After confirmation that you have completed the Alien Professional Assessment Scheme and we receive all your Work / Dependent Visa requirements through your Employers (Dong Yuan Construction Engineering Company Limited), we shall first issue you with your Entry Clearance Permit / Visa / Family Visa.
- Your Entry Clearance Permit / Visa/ Family Visa will be sent to the Republic of China (Taiwan) Consulate / High Commission in your country of Residence or Country of Origin and we will book you on appointment with them and mandate them to endorse your Passport with your Entry Clearance Permit / Visa / Family Visa.
- Once your passport is endorsed with the Entry Clearance Permit / Visa / Family Visa, you can immediately relocate to Republic of China (Taiwan) and upon your arrival; we will issue you with your Work Permit.

This NIA Approval Letter is a proof that once we receive the above mentioned documents which includes your Skilled Alien Accreditation Certificate / Card from the Ministry of Labor, we must as a matter of urgency grant your Work / Dependent Visa i.e. Residence and Work Permit / Visa / Family Resident Permit. This NIA Approval Letter is also applicable to other family members of yours you would want to relocate down to the Republic of China (Taiwan) with.

Yours sincerely,

Bill Chung,  
Director-General.



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Date: 05<sup>th</sup> March, 2021

RE: ALIEN PROFESSIONAL ASSESSMENT SCHEME LETTER

To: LARA

This Letter acknowledges receipt of your timely application for the completion of your Alien Professional Assessment Scheme. This is to advise that YI Ming Law Office are competent Employment / Immigration / Labor Consultant's contracted by Government of Republic of China (Taiwan) to represent and act on your behalf for the foreclosed above caption being the completion of your Alien Professional Assessment Scheme as mandated by the Ministry of Labor and the National Immigration Agency Republic of China (Taiwan).

The required stamp duty fee's (National Taxation Bureau (NTBT) Stamp Duty Fee of NT\$ 16,110.89 and Minister of Labor Stamp Fee of NT\$ 14,981.45) for the completion of this process have been clearly stated in the Application form, applicant are advised to submit the application form with the two required stamps; stamp duty fees duly paid by only applicant. Application is automatically invalidated if the Government contracted Immigration Attorney reports that stamp duty fees were not paid by applicant. To avoid automatic cancellation of your application, ensure that your Employer's (Dong Yuan Construction Engineering Company Limited) do not intermeddle in this process; Government of Republic of China (Taiwan) ensure Employer involvement in this process.



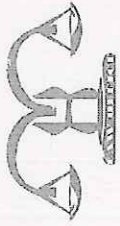
YI Ming Law Office is the only party certified by the National Immigration Agency / Government of Republic of China (Taiwan) to issue us with your Alien Professional Assessment Scheme Processing Documents and Administrative stamp duty fee; we will not accept your documents or stamp duty fee from any other party your Employer's inclusive other than YI Ming Law Office. The Alien Professional Assessment Scheme can only be completed here in the Ministry of Labor of the Republic of China (Taiwan); Taiwan Consulate / High Commissions do not undertake this task. Issue all the requirements of this process to YI Ming Law Office to ensure they represent you properly for the completion of this mandatory Republic of China (Taiwan) Government formality.

YI Ming Law Office will advise you on mode of payment, you are advised to kindly provide YI Ming Law Office with the Administrative stamp duty fee through their preferred means of payment so that they in turn will issue the stamp duty fee to us for timely processing.

Thank you for your attention to this matter.

Hsu Ming-Chun,  
Minister for Labor.





Yi Ming Law Office  
 7F, No. 36, Nanjing East Road Section 2, Taipei City-10457, Taiwan  
 Tel: +886-8014-91342 (locally) // +852-5808-6128 (Worldwide)  
 Email: info@yiminglawoffice.com

**APPLICANT:**

Lara  
 Filipino.

**Date: 10<sup>th</sup> March 2021**

**AUTHORIZATION LETTER FOR PAYMENT OF INVOICE YM1017**

We hereby instruct "Lara" to adhere to our payment information in this letter as a matter of corporate policy that all information and details are the property of our organization and we are solely responsible for the information in this attached memorandum.

We cannot receive your processing fee of NT\$ 49,296.24 Approx. \$ 1,862.78 USD here in Taiwan / Hong Kong at the moment due to Monetary, legal and regulatory compliance reasons as our financial statements / office is being audited; it is that time of the year when we audit our financial statements in all our branches. Our Bank Accounts in Taiwan / Hong Kong has been put on hold due to ongoing auditing and review of our tax return, we cannot receive any payments to avoid losses as our tax liability increased significantly at the beginning of this year.

Yi Ming Law Office; 7F, No. 36, Nanjing East Road Section 2, Taipei City-10457, Taiwan;  
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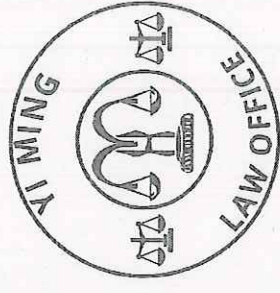


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The auditing of our financial statements / office is still in the first phase of planning and risk assessment, and it is estimated that auditing will be completed in 30 days; all incoming payments are directed to our other offices where auditing has either been completed or not commenced. We can only avoid this Monetary, legal and regulatory compliance complications by using our Malaysian corresponding Bank account for the payment of invoice YM1017 to enable us complete up this task for you. We understand time is a great factor in this process and we cannot afford to ask you to wait for 30 days for full auditing of our Taiwan / Hong Kong financial statements.

While we wait for the 30 days completion of Auditing, we ask applicant "Lara" to pay invoice YM1017 being the Allen Professional Assessment Scheme fees of NT\$ 49,296.24 Approx. \$ 1,862.78 USD using the Malaysian corresponding Bank account of Maybank as stated in invoice YM1017. Invoice YM1017 will be processed using the corresponding Malaysian Bank account of Maybank since our financial statements / office here in Taiwan / Hong Kong and other offices in Turkey, China, Singapore, European Union and Macao are simultaneously being audited.

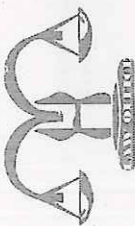
Issue us with the scan copy of the transaction slip for payment of invoice YM1017.



**FOR AND ON BEHALF OF  
 YI MING LAW OFFICE**

*Hwang Ming*  
**Hwang Ming [Principal Attorney]**

Yi Ming Law Office; 7F, No. 36, Nanjing East Road Section 2, Taipei City-10457, Taiwan;  
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Lawyers for International Advocacy

# INVOICE

Date: March 10, 2021  
INVOICE # YM1017

To: Lara [Redacted]

Concerned person	Position	Payment Terms	Due Date
Hwang Ming	Principal Attorney	Due on receipt	March 11 <sup>th</sup> , 2021

Qty	Description	Unit Price	Line Total
1.0	Power of Attorney Document / Consultation & Legal Service Charge	NT\$ 18,203.90	NT\$ 18,203.90
1.0	National Taxation Bureau (NTBT) Stamp Duty Fee	NT\$ 16,110.89	NT\$ 16,110.89
1.0	Minister for Labor Stamp Fee	NT\$ 14,981.45	NT\$ 14,981.45
Subtotal			NT\$ 49,296.24
Tax			NIL
Total			NT\$ 49,296.24

Make all payable to the below Malaysian corresponding Bank account:

Bank Name: Maybank  
 Account Name: Lu Ting Eng  
 Account Number: 161211066468  
 Swift Code: MBEMMYKL  
 Bank Address: level 14, Menara Maybank 100 Jalan Tun Perak 50050 Kuala Lumpur, Malaysia.  
 Amount: \$ 1,862.78 USD

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Thank you for your business!