

Appendix 1

Applicant status and application category		Required documents		Application fee	Remarks			
Visiting foreign national	Foreigner	No. / change of BIF	After entry	<ol style="list-style-type: none"> 1. Application form (Appendix 2). 2. Original and photocopy of valid passport. 3. If application is made by agent, must also provide the following documents: <ol style="list-style-type: none"> (1) Original power of attorney (written directly on the application form). (2) Agent's original identification document (such as ID card or passport). 	No fee.	<ol style="list-style-type: none"> 1. To whom applicable : Those who have never been assigned a UI No., and have need of one (e.g., for bank account opening or tax filing). 2. An R.O.C. UI No. BIF will be issued after an application has been approved. 3. Original passport and agent's identification document will be returned after inspection. 		
			Before entry	<ol style="list-style-type: none"> 1. Application form (Appendix 2). 2. Original and photocopy of valid passport (if no original, copy must have been authenticated by an R.O.C. overseas mission). 3. Original power of attorney (written directly on the application form, must have been authenticated by an R.O.C. overseas mission). 4. Agent's original identification document (such as ID card or passport). 				
		Simply applying to change to new UI No.	After entry	<ol style="list-style-type: none"> 1. Application form (Appendix 2). 2. Original and photocopy of valid passport. 3. Holder of an Academic and Business Travel Card, Temporary Entry Permit, or Temporary Alien Registration Certificate must return original document that is still within validity period. 4. If application is made by agent, must also provide the following documents: <ol style="list-style-type: none"> (1) Original power of attorney (written directly on the application form). (2) Agent's original identification document (such as ID card or passport). 			No fee.	<ol style="list-style-type: none"> 1. To whom applicable : Foreign nationals who have been assigned an original UI No. prior to (and including) January 1, 2021. 2. After an application is approved, holders of an Academic and Business Travel Card, Temporary Entry Permit, or Temporary Alien Registration Certificate will be issued with a certificate card, and all others will be issued with an R.O.C. UI No. BIF. 3. Original passport and agent's identification document will be returned after inspection.
			Before entry	<ol style="list-style-type: none"> 1. Application form (Appendix 2). 2. Original and photocopy of valid passport (if no original, photocopy must have been authenticated by an R.O.C. overseas mission). 3. Holder of an Academic and Business Travel Card must return original document that is still within validity period. 4. Original power of attorney (written directly on the application form, must have been authenticated by an R.O.C. overseas mission). 5. Agent's original identification document (such as ID card or passport). 				

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Nationals without household registration in the Taiwan Area, people of the Mainland Area, and residents of Hong Kong and Macau.	First-time applications for new UI No. / change of BIF	After entry	At counter	<ol style="list-style-type: none"> Application form (Appendix 2). Original and photocopy of relevant identification document: <ol style="list-style-type: none"> Nationals without household registration in the Taiwan Area: Valid entry/exit permit issued by the NIA or R.O.C. passport (must be accompanied by an entry permit). People of the Mainland Area: Valid entry/exit permit issued by the NIA. Residents of Hong Kong and Macau: Valid entry/exit permit issued by the NIA. But holders of a temporary entry permit (online visa) must also submit an identification document bearing a photograph of the holder. If application is made by agent, must also provide the following documents: <ol style="list-style-type: none"> Original power of attorney (written directly on the application form). Agent's original identification document (such as ID card or passport). 	No fee.	<ol style="list-style-type: none"> To whom applicable : Those who have never been assigned a UI No., and have need of one (e.g., for bank account opening or tax filing). An R.O.C. UI No. BIF will be issued after an application has been approved. Applicant's and agent's original identification documents will be returned after inspection. Because it takes a certain time for the conversion of entry information, it is suggested that applicants wait until at least 4 hours after arrival before applying for a UI No. online. If they need it urgently, they can go to apply at the counter of an NIA service center in any special municipality, county or city.
			Online	Those already in Taiwan may apply for a UI No. online, and after approval, print out their R.O.C. UI No. BIF themselves. (Website : https://nas.immigration.gov.tw/)		
		Before entry	<ol style="list-style-type: none"> Application form (Appendix 2). Original power of attorney (written directly on the application form, must have been authenticated by an R.O.C. overseas mission or the Straits Exchange Foundation). Original and photocopy of relevant identification document (if no original, photocopy must have been authenticated by an R.O.C. overseas mission or the Straits Exchange Foundation): <ol style="list-style-type: none"> Nationals without household registration in the Taiwan Area: Valid entry/exit permit issued by the NIA or R.O.C. passport (must be accompanied by an entry permit). People of the Mainland Area: Valid entry/exit permit issued by the NIA or Mainland Area resident identity card. Residents of Hong Kong and Macau: Valid entry/exit permit issued by the NIA or Permanent HKID or Macau Permanent Resident Identity Card (BIRP). Agent's original identification document (such as ID card or passport). 	No fee.		

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	Simply applying to change to new UI No.	<p>After entry</p> <ol style="list-style-type: none"> 1. Application form (Appendix 2). 2. Original and photocopy of relevant identification document: <ol style="list-style-type: none"> (1) Nationals without household registration in the Taiwan Area: Valid entry/exit permit issued by the NIA or R.O.C. passport (must be accompanied by an entry permit). (2) People of the Mainland Area: Valid entry/exit permit issued by the NIA. (3) Residents of Hong Kong and Macau: Valid entry/exit permit issued by the NIA. But holders of a temporary entry permit (online visa) must also submit an identification document bearing a photograph of the holder. 3. If application is made by agent, must also provide the following documents: <ol style="list-style-type: none"> (1) Original power of attorney (written directly on the application form). (2) Agent's original identification document (such as ID card or passport). 	No fee.	<ol style="list-style-type: none"> 1. To whom applicable: Nationals without household registration in the Taiwan Area, people of the Mainland Area, and residents of Hong Kong and Macau, who have been assigned an original UI No. prior to (and including) January 1, 2021. 2. An R.O.C. UI No. BIF will be issued after an application has been approved. 3. Applicant's and agent's original identification documents will be returned after inspection.
		<p>Before entry</p> <ol style="list-style-type: none"> 1. Application form (Appendix 2). 2. Original power of attorney (written directly on the application form, must have been authenticated by an R.O.C. overseas mission or the Straits Exchange Foundation). 3. Original and photocopy of relevant identification document (if no original, photocopy must have been authenticated by an R.O.C. overseas mission or the Straits Exchange Foundation): <ol style="list-style-type: none"> (1) Nationals without household registration in the Taiwan Area: Valid entry/exit permit issued by the NIA or R.O.C. passport (must be accompanied by an entry permit). (2) People of the Mainland Area: Valid entry/exit permit issued by the NIA or Mainland Area resident identity card. (3) Residents of Hong Kong and Macau: Valid entry/exit permit issued by the NIA or Permanent HKID or Macau Permanent Resident Identity Card (BIRP). 4. Agent's original identification document (such as ID card or passport). 	No fee.	

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			<p>Online application</p> <ol style="list-style-type: none"> 1. People of the Mainland Area staying in Taiwan for purposes of science & technology research, industrial technology research, transnational corporation internal transfer, investment operation/management, professional/transnational accompanying, and choosing online application to change to new UI No. (People of the Mainland Area applying to come to Taiwan for professional visits apply online at: https://mt.immigration.gov.tw/PB/login/auth?applyType=2B) (People of the Mainland Area applying to come to Taiwan for business activities apply online at: https://mt.immigration.gov.tw/PB/login/auth?applyType=2A) ° 2. People of the Mainland Area staying in Taiwan for the purpose of attending school and holding a single or multiple entry permit may choose to apply online to change to the new UI No. (Web address : https://coa.immigration.gov.tw/coa-frontend/student/entry) ° 	No fee.	
Resident foreign national	Simply applying to change to new UI No.	After entry	<ol style="list-style-type: none"> 1. Application form (Appendix 2). 2. Return original valid R.O.C. ARC. 3. If application is made by agent, must also provide the following documents: (1) Original power of attorney (written directly on the application form). (2) Agent's original identification document (such as ID card or passport). 	Applications solely to change to the new UI No. will be free of charge from January 2, 2021 until January 2, 2022. Thereafter, the fee will be that prescribed for change of information (such as change of Chinese name) as set out in the Standards for Fees Charged for Entry, Exit and Immigration Documents and the Standards for Fees Charged for Entry and Exit Permits of People of the Mainland Area and Residents of Hong Kong	<ol style="list-style-type: none"> 1. If an ARC holder has been approved by the central competent authority for labor to take up employment in Taiwan (as a migrant worker) as specified in Article 46 Paragraph 1 Subparagraphs 8 to 10 of the Employment Service Act, they will only also be simultaneously issued with a new UI No. when applying for a change of their case (such as ARC extension, reissuance or replacement, or change of reason for stay). 2. Agent's original identification document will be returned after inspection.
		Before entry	<ol style="list-style-type: none"> 1. Application form (Appendix 2). 2. Return original valid R.O.C. ARC. 3. Original power of attorney (written directly on the application form, must have been authenticated by an R.O.C. overseas mission or the Straits Exchange Foundation). 4. Agent's original identification document (such as ID card or passport). 		
		Online application	<ol style="list-style-type: none"> 1. Those residing in Taiwan for the purpose of attending school may apply to change to new UI No. online or at the counter (Web address: https://coa.immigration.gov.tw/coa-frontend/student/entry). 2. When applying online for ARC extension or change of information, migrant workers will simultaneously issued with the new UI No. (Web address: https://coa.immigration.gov.tw/coa-frontend/foreign-labor). 		

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				and Macau.	
Permanent resident foreign national	Simply applying to change to new UI No.	After entry	<ol style="list-style-type: none"> 1. Application form (Appendix 2). 2. Return original valid R.O.C. ARC. 3. If application is made by agent, must also provide the following documents: <ol style="list-style-type: none"> (1) Original power of attorney (written directly on the application form). (2) Agent's original identification document (such as ID card or passport). 	Applications solely to change to the new UI No. will be free of charge from January 2, 2021 until January 2, 2022. Thereafter, the fee will be that prescribed for change of information (such as change of Chinese name) as set out in the Standards for Fees Charged for Entry, Exit and Immigration Documents and the Standards for Fees Charged for Entry and Exit Permits of People of the Mainland Area and Residents of Hong Kong and Macau.	Agent's original identification document will be returned after inspection.
		Before entry	<ol style="list-style-type: none"> 1. Application form (Appendix 2). 2. Return original valid R.O.C. ARC. 3. Original power of attorney (written directly on the application form, must have been authenticated by an R.O.C. overseas mission or the Straits Exchange Foundation). 4. Agent's original identification document (such as ID card or passport). 		